



# Safety Management

# BUILDING A SAFETY PROGRAM

## Safety Foundation

Needs  
Assessment

Define  
prioritized  
scope of  
work

Prepare  
S&H Policy

Develop  
Injury &  
Illness  
Prevention  
Program

Develop  
Safety &  
Health  
Manual

## Safety Application

Safety Committee  
Meetings

Safety Inspections  
& Trending

Safety Training



# SAFETY QUESTIONS

- **Do you have a commitment to safety?**
  - Empty rhetoric or passionate verbal support
- **Is leadership involved or is it “someone else's job”?**
  - Success is defined by when opportunity meets preparation
- **Who champions the safety process?**
  - Is there accountability?
  - What are the leading indicators and the future objectives focused on reducing them?



# NEEDS ASSESSMENT

- **Conduct a comprehensive safety audit**
  - Review of written safety programs
  - Conduct a site inspection
- **Report**
  - Summary of risk
    - Strengths, Challenges, Opportunities for improvement
  - Recommendations
    - Roadmap for development and improvement



# SAFETY & HEALTH POLICY

- **Defines the scope & purpose of the S&H program**
- **Outlines the safety principles and values**
- **Identifies the Responsibilities**
  - Senior Management
  - Safety Manager
  - Directors, Supervisors, Managers
  - Employees
- **Communicated to all employees**



# INJURY & ILLNESS PREVENTION PROGRAM

- **What is an IIPP?**
  - Required of all CA employers with 5 or more EEs
  - Serves as an umbrella to the safety program
  - Consists of 8 Elements:
    1. Management commitment to safety
      - A. Assignment of responsibilities
    2. Safety communication
    3. Compliance and enforcement of safety policies
    4. Identification and evaluation of workplace hazards
    5. Accident investigation
    6. Procedures for correcting unsafe conditions
    7. Safety training
    8. Recordkeeping
    9. Code of Safe Practices (required for high hazard ERs)
- **Not having an IIPP can result in a \$5K fine**
- **Cal/OSHA's number one fine**



# SAFETY & HEALTH MANUAL

- **Encompasses all safety programs**
  - Relevant to employer's exposures
    - E.g. Personal Protective Equipment, Industrial Truck, Fleet Safety, Electrical Safety (NFPA 70E), Ergonomics, Bloodborne Pathogens, HAZCOM / HAZMAT
  - Policies must reflect field practices
    - Ensure compliance with Cal/OSHA requirements
    - Developed as Standard Operating Procedures (SOPs) to ensure all employees in hazardous areas conduct their activities the same way...the safe way



# Injury Prevention and Workers' Compensation Claims Management



*Where there are risks, there are solutions*

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